

**Roberts Convention Centre
2020 Electric Services Exhibitor Order Form**

123 Gano Road – Wilmington, Ohio 45177

Phone: 937-283-3277

Fax: 937-655-8746

Email: cwilliamson@columbushospitality.com

**Advance Discount Order Cutoff:
February 17, 2020 by 4:00 PM**

Rates		Special Wiring		
Rates quoted below cover only the bringing of service to the booth and DO NOT include connecting equipment or special wiring. All wiring and electrical work on exhibitor's display will be charged on a time and material basis Proper tagging of equipment to indicate voltage, phases, current, etc. is the responsibility of the exhibitor		All clean line request will be done by quotation only. FOR QUOTATION CALL 937-283-3277 All electric pricing below includes a 21% service charge and 7.25% state tax		
Electricity and Accessories				
Quantity	Single Phase	Advance Discount Rate	Standard Order Rate	Total
	120V 0-500W	\$52.28 per outlet	\$77.86 per outlet	
	120V 500-1000W	\$64.89 per outlet	\$97.33 per outlet	
	120V 1000-2000W	\$71.37 per outlet	\$103.82 per outlet	
	208V 20 Amps	\$97.33 per outlet	\$142.75 per outlet	
	208V 30 Amps	\$123.28 per outlet	\$175.19 per outlet	
	208V 50 Amps	\$162.22 per outlet	\$227.10 per outlet	
Quantity	Three Phase	Advance Discount Rate	Standard Order Rate	Total
	208V 20 Amps	\$162.22 per outlet	\$240.08 per outlet	
	208V 30 Amps	\$181.68 per outlet	\$259.55 per outlet	
	208V 50 Amps	\$214.12 per outlet	\$304.97 per outlet	
Equipment				
Quantity	Item	Advance Discount Rate	Standard Order Rate	Total
	Extension Cord (Single Receptacle)	\$25.95 per cord	\$38.93 per cord	
	Power Strip (Triple Receptacle)	\$25.95 per cord	\$38.93 per cord	
Payment				
Event Name	Advanced Expo Inc RV Show February 2020		Booth Number	
Client Name			Phone Number	
Address				
Credit Card	Card Member Name			
Credit Card Type – Circle One	Visa	Mastercard	American Express	
Card Number			Exp. Date	
Check	Check Number		Amount	
All Checks are Deposited Upon Receipt. Do NOT Postdate. There is a \$25.00 Charge for all returned checks.				
Print Name			Signature	

THIS FORM MUST BE COMPLETED AND RETURNED FOR YOUR ORDER TO BE PROCESSED

**DAY OF EVENT – ALL ORDER FORMS MUST BE SUBMITTED TO RECEIVE SERVICE
CALL 937-604-6292 AND LET BANQUETS KNOW YOU HAVE A FORM TO SUBMIT FOR ELECTRIC SERVICE**



Holiday Inn Roberts Centre - Credit Card Authorization Form

Attention: _____

Group Name: _____

Function: _____

Arrival Dates: _____

Please complete the following information to enable the Holiday Inn and Roberts Convention Centre (Wilmington, Ohio) to bill charges to credit card for the above functions and/or accommodations.

Credit Card Type: _____

Credit Card Number: _____

Credit Card Expiration Date: _____

Cardholder Name (as it appears on card): _____

Estimated Amount of Charges: _____

Items authorized to be charged to credit card provided (initial):

Sleeping Rooms & Tax: _____ Incidentals: _____ Food & Beverage: _____ Room Rental: _____

By signing below, I authorize the Holiday Inn Roberts Centre to charge the provided credit card for items above following my contracted function.

Cardholder's Signature: _____

Cardholder's Printed Name: _____

Date: _____

NOTICE:

Any notice required under this contract should be made in writing. Notice should be delivered through one of the following methods in order to be deemed given:

- I. Certified Mail, return receipt requested
- II. Registered Mail, return receipt requested
- III. Overnight Delivery, with a signature signifying receipt

All notices must be addressed to the person named on the first page of this contract as that party's contact/representative. The notice shall be deemed effective as of the date shown on the receipt signifying delivery of such notice to the party to whom it was addressed.

